



15th June 2020

Dear Parents/Carers of Children in Years R, 1 and 6

As you are probably already aware from Government announcements, we are looking forward to welcoming your children back to school on June 1st. This letter is to outline the plans I have set up in conjunction with the Senior Leadership Team, Governing Body and Hampshire County Council to ensure the safety of both children and staff, as far as possible, from June.

Government guidance for us as a school has been very detailed and quite prescriptive which we have welcomed. This has reassured us that the scientific evidence has been considered by SAGE before the decision to bring more children into school takes place.

Here are the answers to the questions we think you will have. Please take the time to read them but of course do not hesitate to get in touch should you still have a query.

What model will you follow?

We will be following a similar model to that of Denmark where children are grouped into a 'bubble' that will stay together and only mix with each other for at least the first three weeks of this plan.

Who will be in the bubble?

Each bubble will consist of up to 15 children, a teacher, a teaching assistant and a midday meal supervisor. They will be allocated a room but will get as much time outdoors in their bubble as possible. Teachers have carefully considered which bubble would be best for each child, thinking carefully about friendships as well as learning needs.

How do I know which bubble my child is in?

Each bubble has been given a rainbow colour name and this will be told to you by a phone call.



We are walking in the Footsteps of Jesus with Love Trust and Forgiveness

Romsey Abbey Primary School, Church Lane, Romsey. SO51 8EP 01794 512047 adminoffice@romseyabbey.hants.sch.uk

What time shall I bring my child to school and pick them up?

Punctuality is key to the plan to ensure separation.

Bubble	Adults	Arrival Time	Finish Time	Friday closure
Yellow	Mrs Hammond Mrs Mander Mrs Reeves	8.35am	3.05pm	12.40pm
Red	Mr Langford Mrs Bogalski	8.45am	3.10pm	12.50pm
Green	Mr Harris Mrs L Lambert	8.55am	3.15pm	1.10pm
Pink	Miss Holyland Mrs Normington Mrs Hayes	9.05am	3.20pm	12.30pm
Blue	Miss Anthony Mrs Towers	9.15am	3.25pm	1.20pm
Orange	Miss O'Donohoe Miss New Mrs M Lambert	9.25am	3.30pm	1pm

Why is the school closing after lunch on Friday?

We legally need to provide planning and preparation time for teachers. This is normally other adults covering the lessons. With a bubble we cannot have other adults entering and crossing between bubbles. We will also use the afternoon for a deep clean of the school.

What shall I do if I need Breakfast Club or After School Club

This is available for children in Years R, 1 or 6 from 7.45am until 6pm and needs to be booked and paid for in advance. Teachers will be supervising your child so that they remain within their bubble. Please only use this service if it is absolutely necessary. To pre-book your place email adminoffice@romseyabbey.hants.sch.uk. If you are unable to use SCOPay please post payment through the music room door to secure your place. Ring the front door bell on arrival as usual and ring the phone number you have always used when you arrive to collect.

Where do I drop off and collect my child?

If a child is too young to arrive at school by themselves then one parent may accompany them. Please arrive on the Abbey Green outside school just before the allotted time and ensure you remain socially distanced from any other parent/child. We will then call your bubble in to the front playground where there will be social distancing spots to stand

on and wait for your adult. For collection come into the front playground and stand on a spot at the allotted time and your child will be brought to you. Please maintain social distancing at both drop off and pick up.

My child has a brother or sister in Years 2, 3, 4 or 5. Can they also come to school?

Not yet, but we are hopeful that they will be able to very soon.

How will I get a message to the adults in my child's bubble?

Please email either before school, during the day or after school if you want to leave a message about anything. Mrs Hutchings will pass these on to staff as quickly as possible. adminoffice@romseyabbey.hants.sch.uk

Will my child be socially distanced from others all day?

The government understands that this is not possible with young children which is why they have chosen the bubble approach to keeping everybody safe. We will be remaining only with the children/adults in the bubble for the whole day. Children will access their rooms using the outdoor entrances. There will be a one-way system in place around the school should anyone need to be in the corridors.

What shall my child wear to school?

Please wear usual school uniform and bring a coat. There is not a need to cover faces.

What will my child be doing all day?

Your child will be both learning and having their breaks and lunchtimes. These times will be staggered and in allocated play areas to ensure children are not able to mix between their bubbles. Play equipment will be allocated to each bubble and will remain with them. We understand after all that has happened that children may have things that they want or need to talk about and plenty of time will be made for this within the bubble.

Teachers have been given guidance that they are expected to:

- consider their pupils' mental health and wellbeing and identify any pupil who may need additional support so they are ready to learn.
- assess where pupils are in their learning, and agree what adjustments may be needed to the school curriculum over the coming weeks.
- identify and plan how best to support the education of high needs groups, including disadvantaged pupils, and SEND and vulnerable pupils.
- support pupils in Year 6, who will need both their primary and secondary schools to work together to support their upcoming transition to Year 7.

Schools should use best endeavours to support pupils attending school as well as those remaining at home, making use of the available [remote education support](#).

What will happen at lunchtime?

The midday meal supervisor will take over for an hour at lunchtime. The children in Years R and 1 will collect a school dinner at their allocated time and take it back to their bubble room to eat it. Year 6 have the option of a packed lunch which will be stored in their bubble room until lunchtime.

What can my child bring to school?

Your child will need a PE Kit for outdoor PE (including trainers) which will be kept in their bubble room, a coat and a drink. We will not be able to use lockers due to the narrowness of the corridors so please do not bring a backpack to school.

How will you keep the school clean?

Children will all wash their hands on arrival at school and we will continue to facilitate regular handwashing and good hygiene within the bubble. Each bubble has its own allocated toilet in the school. Staff will also have access to their own cleaning products and during every break and lunchtime the Site Manager, Mr Sharp, will be cleaning the surfaces in each bubble's room. Bins will also be emptied at this time. At the end of the day our cleaner will be on site to clean as usual and will carry out a deep clean on a Friday afternoon. All soft furnishings and toys that are difficult to clean have been removed from the rooms.

How will you keep equipment clean?

Children will all have their own workstation with equipment in their bubble room and this will only be used by them. Shared equipment such as laptops and i-pads will not be in use by most bubbles. These will be allocated and used by the key worker children who are in purple bubble as has been their usual practice since March. The large outdoor play equipment will not be in use nor will PE apparatus in the hall. We are unable to send home reading books but your child will be reading daily in school.

What should I do if my child or a family member has Coronavirus (Covid-19) symptoms?

Please do not bring your child to school. Email the office to let them know and ring 111 and ask for a test as your child or the person in your family (you will be eligible as you have a child in Years R, 1 or 6.) Your child will then need to have the test and self-isolate with the whole family at home until the result arrives. If it is negative your child may return to school. If it is positive they will need to stay at home and the whole bubble will be asked to self-isolate for 14 days. This does not include the families of bubble members.

What will you do if my child has Coronavirus (Covid-19) symptoms at school?

Your child will be taken to the Ark where they will isolate with Mrs Symonds until you arrive to collect them. Mrs Symonds at this point will be required to wear PPE to protect herself. You should then follow the same guidance as above.

What shall I do if my child is unwell not with Coronavirus (Covid-19) symptoms and therefore cannot attend school?

Just let us know as you usually would as we will be completing our registers as usual. However, you will not be fined for non-attendance at this time.

What if someone in my house is in the shielding category having had a letter about this?

Unfortunately, we are unable to have children in school if they live with someone who is shielding as we cannot guarantee social distancing at all times. Please let us know and continue with the home learning advised and we will try to ring your child each week to find out how this is going.

What if my child lives with a vulnerable person such as an over 70-year-old or pregnant woman?

The government has advised that it is fine for your child to attend school as long as they remain in a small group bubble.

Useful Resources to share with your child before June 1st

e-bug <https://www.e-bug.eu/>

PHE School resources <https://campaignresources.phe.gov.uk/schools>

I hope this letter is able to answer your questions and reassure you of the measures we are putting in place to ensure school is a safe place for us all. Please do not hesitate to email the office should you have any further questions regarding this.

Best wishes

Julie-Anne Palfrey and Elizabeth Wagner
Head Teacher Chair of Governors

