



## After School Stay and Play Autumn Term 2019

The After School club provides an extensive range of activities and opportunities including group role play, art, table top activities, indoor & outdoor physical activities and wet & messy play without any detriment to your home! The service we provide is suitable for children aged 4yrs (Yr R) through to 11 years, you are however required to complete and return a booking form as we are only able to accommodate 20 children. Any child collected after 6pm will incur a further session charge of £5.00 per 5 minutes. If you are booking a one-off session, then this must be paid for when booking by cash or by cheque.

**CHILD'S NAME..... Year Group .....**

CHILDREN MAY ATTEND FOR A PART OR FULL SESSION AS FOLLOWS:

Session 1: **3.30 – 4.45pm** Fee **£6.00**

Session 2: **4.45 – 6.00p.m** Fee **£3.00**

WHICH DAYS WILL YOUR CHILD BE ATTENDING THIS TERM (Please tick all relevant boxes)

MONTH/DATE	MONDAY		TUESDAY		WEDNESDAY		THURSDAY		FRIDAY	
SESSION TIME	3.30-4.45	4.45-6	3.30-4.45	4.45-6	3.30-4.45	4.45-6	3.30-4.45	4.45-6	3.30-4.45	4.45-6
September	Summer Holiday		Summer Holiday		INSET DAY		5	5	6	6
September	9	9	10	10	11	11	12	12	13	13
September	16	16	17	17	18	18	19	19	20	20
September	23	23	24	24	25	25	26	26	27	27
September/October	30	30	1	1	2	2	3	3	INSET Day	
October	INSET Day		8	8	9	9	10	10	11	11
October	14	14	15	15	16	16	17	17	18	18
October	21	21	22	22	23	23	24	24	25	25
Half Term										
November	4	4	5	5	6	6	7	7	8	8
November	11	11	12	12	13	13	14	14	15	15
November	18	18	19	19	20	20	21	21	22	22
November	25	25	26	26	27	27	28	28	29	29
December	2	2	3	3	4	4	5	5	6	6
December	9	9	10	10	11	11	12	12	13	13
December	16	16	17	17	18	18	19	19	No After School Club	

I enclose payment with my booking form/will pay by vouchers, the sum of £..... for ..... sessions/days

**PLEASE CONTACT THE SCHOOL OFFICE 01794 512047 WITH ALL ENQUIRIES. The school office will be closed at 4.00pm daily.**

**Emergency contact for the After School Club between 3.30pm-6.00pm 07849756147**

Cheques should be made payable to HCC

Refunds will only be given in extreme circumstances as authorised by the Head Teacher.

If, for any reason, you have fallen behind with payment of your fees, the Governing Body will consider withdrawing your child's place at the afterschool club and refusing any future bookings. The Governing Body will discuss your circumstances with you before any action is taken. IF YOU ARE EXPERIENCING DIFFICULTY IN MAKING PAYMENTS FOR YOUR CHILDCARE PLEASE CONTACT THE SCHOOL OFFICE.

**MEDICAL CONDITIONS/FOOD ALLERGIES/DRUG ALLERGIES:**

PLEASE INDICATE WHETHER YOUR CHILD HAS ANY MEDICAL / FOOD ALLERGIES / INTOLLERANCES:

.....  
.....

**EMERGENCY CONTACTS;**

(INDICATE: **H** – HOME **W** – WORK **M** – MOBILE)

1. NAME .....NUMBER.....

2. NAME.....NUMBER.....

3. NAME .....NUMBER .....

Person/s authorised to collect my child at the end of the session:

.....  
.....Signed.....parent/carer

**DOCTORS SURGERY**

NAME OF DOCTOR ----- TEL -----

SURGERY ADDRESS -----

----- POST CODE -----

**CONSENT FOR EMERGENCY TREATMENT**

As Parent/Legal Guardian I consent to my child receiving Emergency Medical Treatment in my absence and authorise the attending After School Club staff member to sign any relevant documentation as required on my behalf.

Signed..... Date .....

In addition I authorise the Club Leader to sign on my behalf any/all forms of consent required by Doctors/Paramedics/Hospital Authorities where the delay in my signature is deemed by such persons to be detrimental to my child's health and or recovery.

Signed ..... Date .....

To collect your child please telephone **07849756147** to make the leader aware that you have arrived. Your child will be taken to the side door of the small front car park and handed to you.